



MINUTES OF MEETING OF THE DIRECTORS OF SCDA

HELD ON THURSDAY 10TH SEPTEMBER 2020 at 7.30pm by ZOOM

Attendees: Colin Smith (Chair) (CS), Ian Bertram (IB), Jane Isaac (JI), Louise McCutcheon (LMcC), Jamie March (JM), Susan Don (SD), Eileen Cornish (EC), Sanchia May (SM), Dave Russell (DR); Erica Mancini (Secy)(EM), Sheila McNeill (Minutes)(SMcN)

Apologies:

(Jamie March joined from 7.45pm)

Agenda Item		Action
Minutes of Last Meeting	The Minutes of the meeting on 20 th July 2020 were approved, and were proposed for acceptance by Louise McCutcheon, seconded by Eileen Cornish.	
Matters Arising from Minutes	No matter arising, which were not to be addressed later in the meeting	
Raehills Event 2021	EC had contacted Raehills by email regarding the event dates for July 2021. The Estate has pencilled in the dates of 24 th & 25 th July and JI advised that the event is noted on the BC calendar as being a Regional one. CS confirmed that Hamish Reid has intimated that he has retired as Organiser of Raehills so the event now needs a new Organiser. SD suggested asking Patti and Keith Atkinson as there is now no event at Bywells. LMcC said they might accept if leaned on heavily! Gordon Watson might take back the role of Organiser but he does a lot back-stage so it might be too much for him. CS will phone Patti Atkinson, then follow up with a letter. (Noted that the Atkinsons will be going to Ashfields on 15 th Sept 2020). If Patti were to accept, Keith would possibly act as Safety Officer for Raehills 2021	CS
2021 Season	CS remarked that it is difficult to plan to run the season but we will put together a calendar of events and see what happens. LMcC asked what is on 2021 calendar and it was agreed that dates would be sent to Em to compile a provisional list for review. IB advised that there would be a club event at Hopetoun (3 rd /4 th July) and that Coxhill would aim to hold a March '21 event (Oct '20 will not run). SM had heard from Elinor Bosanquet who would like to run the Fountain winter 202 events, COVID restrictions permitting. CS will liaise with EB, remarking that IHDT events are still running but there may be Scottish differences. EC advised that a COVID officer is now required (per her RDA involvement) for any / all events. SD advised that British Eventing are running an outdoor event ok	All / EM

	<p>at Kirriemuir in October but with no mixing of “social bubbles” from more than 2 households.</p> <p>JM offered that Seacliff would run an event in 2021 probably towards the end of the season but would need to check with the farm operations first. He asked if Townfoot would now be running in August. CS remarked that Townfoot may need an organiser if Hamish Reid is stepping down from that event also which he will check. HR has definitely retired from Raehills.</p> <p>SM has agreed with a new venue near Stirling who prefer a May date. There could be a clash with Royal Windsor (15/16 May, so it was agreed the best option would be 8/9 May for Stirling (Cardross Estate). NB – Ashfields are holding a competition on 1st/2nd May. Cothal would run on 6th June (NB Cricklands is on 11-13th June). Auchlishie had been contacted by EC earlier and she will check again about available dates. It was thought that Mike Brown would probably run the event at Auchlishie once a date had been confirmed.</p> <p>Jl will send a note of the dates for Nationals to EM to include on the draft SCDA list for circulation to Directors.</p> <p>SM enquired about Dunbog and CS advised he had not heard anything . EC offered to speak with Mike & Lindsay Brown to gauge their feeling about running this event for the start of the season. SM also advised she may have a possible venue in Aberdeen area and is due to meet with the owners. CS agreed it is still worth looking at this option.</p>	<p>JM / CS</p> <p>SM to liaise with Cardross Estate</p> <p>EC</p> <p>Jl / EM</p> <p>EC</p> <p>SM</p>
<p>Garth Stud Event</p>	<p>IB informed the meeting that preparatory groundwork is starting at Garth Stud and the costs would be under £1,000. They would probably fit in with any date and it was proposed that the former Falkland date in June might be an option. IB will check as this could be a busy time at Garth with the arrival of foals and puppies. There was a request for the Garth event to avoid a clash with Sandringham. The NEDTL dates also need to be checked for any possible clashes (see 2020 website for potential dates in 2021 as NEDTL calendar not yet published).</p> <p>IB noted that Garth Stud event has no organiser as yet. It was proposed that SMcN take on this and she agreed to revert after considering the matter (she may not be resident in Central Scotland by then).</p>	<p>IB</p> <p>EM</p> <p>SMcN</p>
<p>Training & Clinics Update</p>	<p>Jl informed the meeting that the first GBPod session had taken place at the Pillings’ premises. GBPod carry their own</p>	

	<p>insurance. IB commented that he was pleased that GBPod are able to operate under present circumstances. EC asked for feedback and JI advised that it had worked well & was enjoyed by all. GBPod are aware of our arrangement with JdB (as a preferred trainer) but could offer some dates to return to Scotland if we wished.</p> <p>There are 3 dates pencilled in for Jan de Boer training (Nov, Jan, March) and these will each need 10 people per day which doesn't look likely at the moment. JI asked if we should publicise the JdB clinics then look for further dates if there is enough interest. DR asked what the COVID policy is for clinic trainees. JI agreed to put a sub-committee together to address this matter. It was suggested that, to avoid difficulty with JdB's flights and possible quarantine issues, clinics with UK-based trainers might be the way forward. Wilf Bowman-Ripley has offered to provide a first session free of charge but fees would be payable for a follow-up session. EC proposed that we move Jan de Boer to January to (hopefully) avoid possible COVID quarantine problems.</p> <p>DR asked about the return of clinic deposits, or possible roll-over to the next one, if there was a cancellation of any clinic. He also asked about whether travel costs and fees for trainers were flexible, or chargeable if we had to cancel. It was agreed that we would look at GBPod rules to see if JdB could run the same way. A query was raised about refunding JdB's travel if he was unable to change flights (without additional fees), in part or in full. It was felt that this should be paid for out of trainee deposits, if need be, and not out of general club funds.</p> <p>LMcC asked when the next GBPod training would take place and JI advised this might possibly be 20/21 Oct in Lanarkshire again. SM has also had discussions with GBPod about a date in summer 2021 in the North as the drivers in that area don't keep going over winter. A number of drivers in the north have already signed up to GBPod training and also Anna Grayston has committed to going up north in May 2021.</p>	<p style="text-align: center;">JI</p>
<p>Fountain Indoor Events</p>	<p>CS advised it was difficult to take a decision on whether to run with local lockdown restrictions currently in place in Aberdeen. It was agreed that, if Fountains want to go ahead, they can do so but need to be aware of possible cancellation due to COVID regulations. EC reminded the meeting that Fountains events are run as SCDA competitions. JI put forward the guidelines needed – a full risk assessment required; a competitor's backstepper must be in the same social bubble; everyone must be supplied with COVID info prior to the event date. EC proposed that the SCDA directors need to see Fountains' COVID paperwork in order to approve the event going ahead.</p>	<p style="text-align: center;">CS to liaise with Elinor Bosanquet</p>

	<p>SM offered to send a copy of the Ashfields template for SCDA to use and would also check with BEF re COVID rules. JI will send these on to CS to share with Fountains organisers.</p> <p>A point was raised by DR and, after discussion, it was agreed that should there be a cancellation at the last minute, those who had entered the competition may need to be asked to contribute to any reasonable expenses which had been incurred and could not be recovered. CS drafted a policy and sent to Directors during the meeting for discussion. SMcN proposed that all events should ask their venues what the respective COVID policies are.</p> <p>JI enquired as to whether SCDA could underwrite losses to a certain extent, by agreement in advance with each event. DR felt it would be appropriate to use general club funds in order to secure the future of events/venues. All agreed on this matter. LMcC requested that a full set of accounts be produced by each event.</p>	<p>CS to inform Fountain organiser</p>
<p>New venue – Stirling</p>	<p>SM had approached Cardross Estate who are very keen to host an HDT event. SM had visited with Patsy Muir-Simpson and IB. The area for dressage is not perfect but it is workable. The marathon route would be very picturesque! Charges would be £1k plus VAT plus half of any lease-drafting costs. It would need to be a pre-Hopetoun date as the Estate would like us to hold an event in May. Water will be required in the stabling area. SM will confirm dates with the Estate and meet them again, with Patsy M-S, to agree a lease.</p> <p>IB confirmed that Hopetoun and Dalmeny events have lease agreements and SMcN asked if the proposed £1k charge was acceptable. DR proposed that we check with HMRC whether there could be an exemption on the VAT element and IB advised this might depend on the wording of the lease. Ricky Muir-Simpson had volunteered to do the event accounts and SM felt it would probably be fairly easy to find a crew for setting up without pinching Hopetoun’s team. JI advised she definitely pays VAT for Hopetoun estate costs; IB advised there is no VAT for Dalmeny and that it seems to depend on how the estate is registered with HMRC.</p> <p>SM will email a copy of the map with proposed marathon route and asked if the event could be run on its first iteration under the SCDA bank account. LMcC said this was acceptable as long as proper records of income and expenditure were maintained and provided to LMcC.</p> <p>It was agreed that the preferred date for Cardross Estate would be 8th/9th May and 15/16th May would be our second choice due to Royal Windsor dates. Cardross Estate is noted as Port of Menteith location and access is fine – they have created a new gateway recently (for Outlander filming).</p>	<p>SM</p> <p>SM</p>

Ruraidh Ormiston Event	EC informed the meeting that RO has good people on the ground to run an event but that the organisation side can be a bit haphazard. RO would need someone to run the event. Some names were put forward as possible event organisers and SM undertook to speak with Gillian Challis and Chris Norval. SM will discuss further with RO about giving some help but she could not take all the responsibility for this event. The vaccination policy of the venue needs to be checked and there cannot be any non-adherences if the event is to be run under SCDA auspices. The SCDA ruling is for annual vaccinations.	SM
Coxhill	An October 2020 event will not be possible but it is hoped that next year's fixtures will go ahead.	IB to confirm with organisers
End of Season Event	Again, it was felt that it is too late to organise a 2020 competition at Seacliff and particularly with current COVID restrictions.	
End of Season Party	SD proposed that COVID restrictions would not allow for much of an end of season party so it was agreed by all that we would not be going ahead with one. Any prize-giving would probably be held, now, at the AGM (in February).	
Photo Competition	A draft proposal had been circulated by SMcN. JM put a suggestion forward that we collate all photos and pick 12 best for an SCDA calendar for 2021 to be sold as a fundraiser for the club funds. This was unanimously agreed and SMcN will take this forward to the membership. EC proposed that Andy from Taken Event photography might be asked to judge the entries and it was also suggested that Jane McInnes might be asked too.	SMcN SMcN/EC
Website	LMcC asked if there was any news to go on the website as there hadn't been any updates for a while. There is no event info yet, with the 2021 calendar not discussed by Directors. SM agreed to provide a specific GBPod training clinic report and JI will provide a summary of all training. SD will compile something about the party not going ahead and SMcN will send some words about the photo competition. LMcC asked that everything be sent to Mike McC for uploading to the website.	SM JI SD SMcN Mike (!!)
AOB	SD advised that Mary Kusun would like to nominate someone for an award. This is noted and will be discussed at a later date, prior to the AGM, along with the other awards/trophies. JI informed the meeting that BC will be holding their AGM by zoom conference. Would this be appropriate for SCDA, if a physical meeting is not possible. It was agreed to look into this, should the need arise. LMcC asked for feedback about GoogleMeet versus Zoom for	All All

	the Directors' meetings, and it was agreed that whilst Google was only £4.99/month, Zoom was the better facility (cost £9.99/month). It was suggested that MS Teams might be worth a try before committing to any costs.	LMcC
Date of Next Meeting	An early November 2020 date was suggested (to discuss the draft event dates list) and Thurs 12 th Nov was agreed.	All